

United Community Corporation  
Executive Committee Meeting  
124 Branford Place  
Newark, New Jersey  
December 22, 1966

Present: Dean C. Willard Heckel, president, presiding; Rabbi Jonathan J. Prinz; Edward A. Kirk; Francis Quillan; Rev. B. F. Johnson; Aldo Giachinno; Robert Curvin; Miss Hilda Hildago; Sidney Reitman, legal counsel; Miss Anita Warren; Willie Wright; Mrs. Estelle Pierce; Fr. Thomas Petrillo

Staff: William K. Wolfe; Donald M. Wendell; Mrs. Beatrice V. Easley; Albert E. Alba; Charles Settle; Miss Andree V. McKeithan

MINUTES The minutes of December 8, 1966 were approved as read.

The committee instructed Rabbi Prinz to write a letter of congratulations to Msgr. Carey who has been designated one of New Jersey's Outstanding Citizens by the Prudential Insurance Company.

REPORT OF PERSONNEL COMMITTEE The Personnel Committee recommended that compensatory time off be given to the staff between December 27 and 30. The committee acknowledged that the entire staff should not be depleted and suggested that a skeleton crew be maintained so that the operational function of the corporation would not be impaired.

MOTION It was moved and seconded that the recommendation of the Personnel Committee to allow the staff compensatory time off between December 27 and 30 be accepted. Motion adopted.

RESOLUTION In closed Executive session, the Personnel Committee reported their recommendations for the acting executive director's compensation. The Executive Committee adopted the following resolution: That Donald M. Wendell, the associate director of this corporation, be additionally compensated in the amount of \$500 for his performance as the acting executive director of this corporation during the period October 3, 1966 to December 19, 1966.

Mr. Still suggested that the Personnel Committee also consider financial compensation for Mr. Blair for his performance as acting associate director during the same period. He was advised that the Personnel Committee had considered this and had decided against it.

The Personnel Committee then reported on the executive vacancies:  
(a) Candidates for the position of director of the Small Business Development Center have been narrowed down to two;

Donald Smith, currently acting director of a Small Business Development Center in central New Jersey, and Aubrey Edwards, director of the International Council for Business Opportunity in New York City. Because the SBDC is not yet a separate entity or delegate agency, the final appointment will be made by the executive director of this corporation.

- (b) The Personnel Committee recommended also that James H. Blair be appointed Program Director. Since Mr. Blair is now director of the Community Action department of this corporation, if he becomes Program Director, the Personnel Committee will have to select a candidate to fill the position he now holds.
- (c) The Personnel Committee will meet on January 3 to interview candidates for the positions of Special Projects Director, Manpower Director, and Education Director.

Dean Heckel urged the Personnel Committee to try and fill the staff vacancies with all deliberate speed since those positions will be frozen after January 15.

**FUNDING AND FINANCE** Dean Heckel reminded the committee that we are in business for something other than getting programs going and he urged a building up of the area boards. He stressed the importance of finding other sources of funding as the federal money begins to disappear, such as the city and state government.

Rabbi Prinz informed the committee of CATV (Community Antenna TV). He said that one of the advantages of CATV is the possibility of a wider variety of TV programming from other cities within our own community. He went on to explain that CATV is run by private entrepreneurs who might be interested in a 50-50 partnership with an anti-poverty program since if they could perform a community service it might help them in terms of congressional legislation. Rabbi Prinz felt that they might even be willing to bear the total initial expense though the corporation would reap one-half the benefits of such a project. Rabbi Prinz hopes to have more information by January at which time the project could be presented to the Budget and Finance Committee for consideration. He will follow this up with Norman Steinlauf, Community Information specialist.

#### RESOLUTION

It was moved by Miss Hildago that this corporation resolve to contact the City of Newark to ascertain the amount of financial assistance we can anticipate for fiscal year 1967. Motion seconded and passed. Resolution adopted.

#### CAP MEMORANDA 23-A and 54

Dean Heckel reviewed CAP Memo 23-A and advised the committee that we are predominantly concerned with that section which outlines the rules of employment. He also explained CAP Memo 54 and expressed his concern that the whole philosophy

of the Economic Opportunity Act of 1964 is being violated through the various memoranda which are being handed down. He asked that he be authorized to talk with other CAP agencies and with the state OEO to try to resist this erosion.

**MOTION**

Miss Hildago moved that it be the recommendation of this committee that Dean Heckel meet with other CAP agencies to discuss, on behalf of this committee, the effect of the CAP memoranda on the philosophy of the Economic Opportunity Act of 1964 and to ascertain what can be done about the erosion. Motion seconded and adopted.

Further discussion was docketed for the January Board meeting.

Mr. Wright expressed concern that our trip to Washington did not have enough impact on the congressional legislators and urged that this corporation take the lead to coordinate efforts for a national march on Washington by all CAP agencies. Dean Heckel suggested that this also be docketed for the January Board meeting since this ties in with the problems created by the CAP memos.

**MOTION**

It was moved and seconded that the discussion on the coordination of a national trip to Washington by all CAP organizations be docketed for the January Board meeting. Motion passed.

**TITLE I**

Mr. Curvin felt that this corporation should say something about the fact that we have substandard schools in the City of Newark particularly in the light of the large sum of monies from Title I which had to be returned to the government.

**MOTIONS**

It was moved, seconded and passed that we ask the executive director to negotiate with the Board of Education the possibility of using Title I monies for the Head Start project.

It was further moved, seconded and passed that we ask the Board of Education both privately and publicly to increase the staff of public schools with teacher aides similar to those in Head Start and Pre-School projects and to use excess monies from Summer Head Start to beef up our full year programs.

It was further moved, seconded and passed that this corporation officially request the Board of Education to submit its Summer Head Start Program to Title I for funding under the Education Act.

It was further moved, seconded and passed that we urge the Board of Education privately and publicly to use Title I funds for teacher aides in the public school classrooms.

It was further moved, seconded and passed that this corporation go on record asking the Board of Education to appoint, as soon as possible, the kind of dynamic and qualified person needed to fill the position of Superintendent of Schools.

It was requested that this committee approve the change of title for the executive secretary to the executive director to Administrative Assistant in order that the salary level be raised since it is difficult to hire anyone at the present salary level offered. This request was approved by the committee.

Respectfully submitted,

Andree V. McKeithen